

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF SAN MIGUEL COUNTY, NEW MEXICO
HELD THURSDAY, JULY 27, 2017

CALL TO ORDER AND ROLL CALL

Chairman Rock Ulibarri called the special meeting to order at 2:00 P.M., at the Commission Chambers, 2nd Floor, San Miguel County Administration Complex Building, 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701. The purpose of the meeting is to present the mid-year budget to the Commission. Upon a call of the roll by Chairman Rock Ulibarri, all five Commissioners were present, and a quorum was duly established and noted as follows: Chairman Rock Ulibarri present, Vice-Chairman Arthur Padilla present, Commissioner Janice Varela present, Commissioner Maria Martinez present, and Commissioner Chris Najjar present.

PLEDGE OF ALLEGIANCE

SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures. Commissioner Maria Martinez led the Pledge of Allegiance and the Salutation to the New Mexico State Flag.

APPROVAL OF AGENDA

Motion made by Vice Chairman Padilla to approve the agenda. Second Commissioner Varela. Motion carried.

REGULAR ORDER



1. Resolution No. PZ 0260

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission on July 11, 2017 the Board of County Commissioners addressed the matter of the appeal of conditional use permit application CU-0260. The action requested of the County Commission was to either deny the appeal thus upholding the decision of the Planning and Zoning Commission, or to grant the appeal thus overturning the decision of the Planning and Zoning Commission. The Board of County Commissioners took action to grant the appeal. San Miguel County Ordinance No. 86-2, Section 7030, provides that the decision of the Board of County Commissioners be rendered by resolution within twenty (20) days after making such decision. Mr. Tafoya requested the Commission review and adopt Resolution No. PZ 0260.

Motion made by Commissioner Chris [REDACTED] . Second by Commissioner Maria Martinez.

2. Ratification of Lodgers' Tax Funding – Rough Rider Motorcycle Rally Inc.

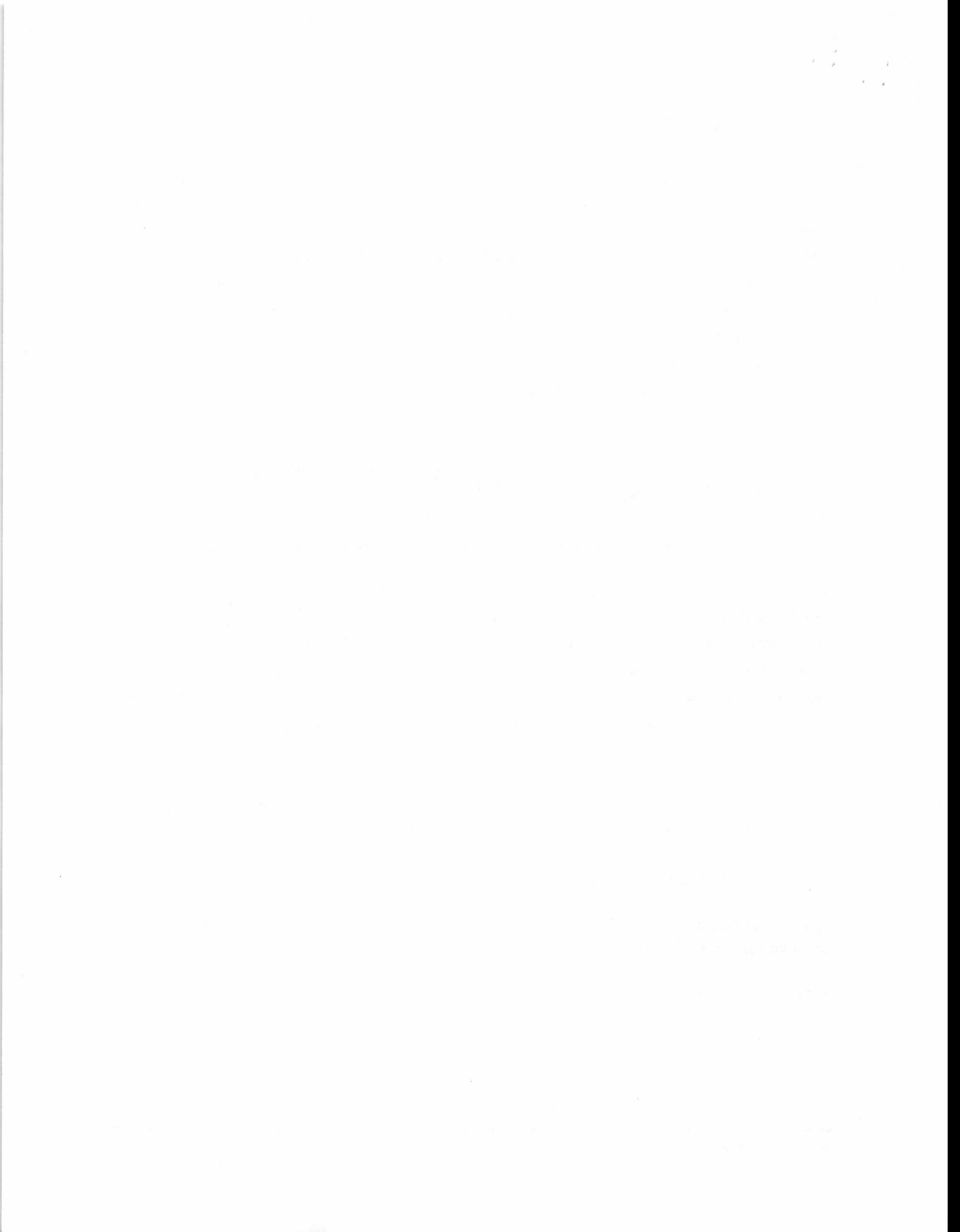
San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission that San Miguel County Lodgers' Tax Advisory Board received a funding request from the Rough Rider Motorcycle Rally, Inc., for financial assistance for the 2017 Rough Rider Motorcycle Rally. An Award of \$4,220.00 was approved by the Lodgers' Tax Advisory Board with a Contractual Agreement for award and Expenditure of Lodgers' Tax Funds. Mr. Tafoya requested the Commission Ratify the action taken by the Lodgers' Tax Advisory Board.

Motion made by Vice Chairman Arthur Padilla to approve and ratify Lodgers' Tax Funding for the Rough Rider Motorcycle Rally. Second by Commissioner Chris Najjar. Motion carried.

3. Procurement Procedure on Point System

San Miguel County Chairman Rock Ulibarri informed the Commission of the RFP Procurement on point system for future reference.

For discussion only.



4. Rejection of Sheriff Office Bid.

San Miguel County Sheriff Gary Gold informed the Commission that the San Miguel County Sheriff's Office is requesting to reject the bid received on May 17, 2017 for the San Miguel County Sheriff's Office as the bid exceeds funds available. Mr. Gold requested the Commission review, discuss, and approve to reject the bid.

Motion made by Commissioner Janice Varela to approve to reject the bid of San Miguel County Sherriff's Office Project. Second by Vice Chairman Arthur Padilla. Motion carried.

5. New Specification plans for Sheriff Office

San Miguel County Sheriff Gary Gold informed the Commission that the San Miguel County Sheriff's Office is requesting permission to collaborate with our only bidder (Franken Construction) and go through a CES process for the approval of the modified specification plans for the San Miguel County Sheriff's Building. Mr. Gold requested the Commission review and approve the new specification plans.

Motion made by Commissioner Chris Najar to approve New Specification Plans for Sheriff's Office. Second by Vice Chairman Arthur Padilla. Motion carried.

6. Resolution 2017-07-27-F1 FY16/17 Final Budget Adjustment Resolution

San Miguel County Finance Supervisor Melinda Gonzales presented to the Commission the final FY16/17 Budget Adjustment Resolution. Ms. Gonzales requested the Commission review, and Approve Resolution 2017-07-27-F1 FY16/17 Final Budget Adjustment Resolution.

Motion made by Commissioner Janice Varela to Approve Resolution 2017-07-27-F1 FY16/17 Final Budget Adjustment Resolution. Second by Vice Chairman Arthur Padilla. Motion Carried.

7. Resolution 2017-07-27-F2 FY16/17 Fourth Quarter Report

San Miguel County Finance Supervisor Melinda Gonzales presented to the Commission the Fourth Quarter FY16/17 Report. Ms. Gonzales requested the Commission review and approve Resolution 2017-07-27-F2 FY16/17 Fourth Quarter Report.

Motion made by Vice Chairman Arthur Padilla to Approve Resolution 2017-07-27-F2 FY16/17 Fourth quarter Report. Second by Commissioner Janice Varela. Motion Carried.



8. Resolution 2017-07-27-F3 FY17/18 Final Budget Proposal

San Miguel County Finance Supervisor Melinda Gonzales informed the Commission during a Special Meeting held on May 25, 2017; the Board of County Commissioners approved the interim budget. The interim approval is needed in order to begin the fiscal year. Since the budget is prepared prior to the close of FY16/17, we are required to submit a Final Budget for FY17/18 that would reflect changes in ending cash balances, etc. from those projected during the interim process. There are also other changes in the budget tied to carry over purchase orders and/ or changes in FY17/18 budget need

Motion Made by Commissioner Chris Najar to approve the Final budget proposal. Second by Commissioner Janice Varela. Motion carried.

9. Closed/ Executive Session

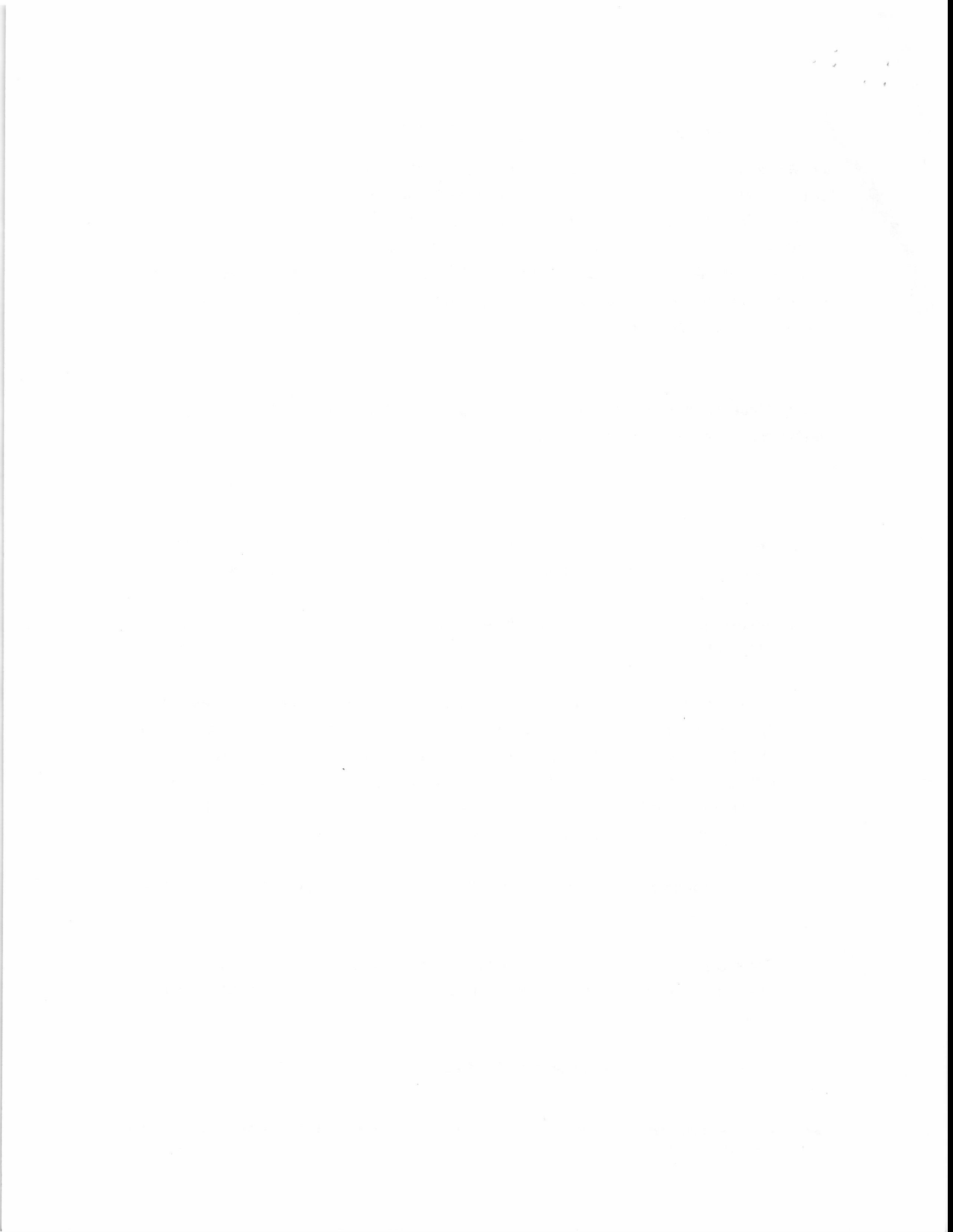
- A. Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1 (H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding contract with Jail Administrator; and
- B. Discussion and contents of competitive sealed proposals for legal services pursuant to NMSA 1978, Section 10-15-1(H)(6)

Motion made by Vice Chairman Arthur Padilla to go into Executive/Closed Session at 2:55 p.m. to discuss Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1 (H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding contract with Jail Administrator; and Discussion and contents of competitive sealed proposals for legal services pursuant to NMSA 1978, Section 10-15-1(H)(6) .
Second by Commissioner Chris Najar. Motion carried.

Motion made by Vice Chairman Arthur Padilla to return from Executive/ Closed Session at 4:20 p.m.

The record will show no action was taken in Executive/Closed Session, and matters discussed in the closed meeting were limited only to those specified in the motion for closure.

10. Action on Jail Administrator Contract



San Miguel County Manager Vidal Martinez recommended that the contract of employment with San Miguel County Detention Center Administrator Patrick W. Snedeker be terminated.

Motion made by Chairman Ulibarri to Approve the Termination of employment contract.
Second by Commissioner Najar.

Roll call vote was taken before Motion was carried.

Chairman Rock Ulibarri – Yes

Vice Chairman Arthur Padilla- Yes

Commissioner Janice Varela- Yes

Commissioner Maria Martinez- No

Commissioner Chris Najar- Yes

Motion Carried.

11. Action on Competitive Sealed Proposals for Legal Services

San Miguel County Manager Vidal Martinez requested approval to negotiate a contract with Dave Romero for Legal Services for San Miguel County.

Motion made by Commissioner Chris Najar to approve and award Mr. Dave Romero a contract for legal services for San Miguel County. Second by Vice Chairman Arthur Padilla. Motion Carried.

ADJOURNMENT

Motion made by Vice Chairman Arthur Padilla to adjourn the meeting at 4:25 p.m. Second by Commissioner Maria Martinez. Motion carried.



Approved this 8th day of August, 2017 as the Official Minutes of the Board of County Commissioners of San Miguel County New Mexico of its Special Meeting held July 27, 2017.

Chairman, Rock G. Ulibarri, District 1

Vice-Chairman, Arthur J. Padilla, District 3

Commissioner, Janice C. Varela, District 2

Commissioner, Maria L. Martinez, District 4

Commissioner, Chris A. Najar District 5

ATTEST:

Geraldine E. Gutierrez

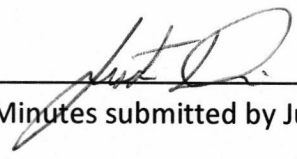
San Miguel County Clerk

(SEAL)

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Minutes submitted by Justin Dimas

